



GET YOUR  
ASSETS  
ON TRAK.



## MasterTrak Plus pays for itself and pays off for you.

Organizations are constantly looking for ways to lower overhead by improving efficiency. More often than not, they find the answer they need in technology.

Nowhere is that technology more valuable than when it comes to

managing company assets. Savvy operators are requiring regular and complete physical inventory of their assets to control costs. Performing a manual physical inventory is a labor-intensive, error-prone undertaking. Keeping records of hundreds, often thousands of owned and leased assets can pose a logistical nightmare. Masses of data are useless if the information cannot be easily searched, sorted, and rearranged to identify missing, moved, or inefficiently used items.

### How MasterTrak Plus Works

Once each item in your asset inventory is labeled with a barcoded asset label, taking inventory is easy using a portable barcode scanner. First, scan the room or area, then each labeled asset. Simply repeat the process until all the rooms and areas have been scanned, then upload the information into MasterTrak.

With the Custom Report Writer, you can produce any type of report from the entered data, including complete listings and inventory date, and exception reports that show missing, moved, and added assets. You can even produce reports with total counts, sorted by any field on the report.

**If you have an existing database:** it can be imported into Mastertrak using the Universal Data Importer, which allows you to map your own fields of data to the selected fields within MasterTrak. Once you import your data, the database is established and you can start producing reports and managing your assets.

**If you do not have an existing database:** MasterTrak can generate a catalog of items by assigning a catalog number for each item along with the common descriptive information about that item. To add items, using the catalog, you simply scan the room number with the portable barcode reader, then scan the item number from the catalog corresponding to the item you are about to label, then scan the barcode label you apply to the asset item. When you are finished, simply upload the information and Mastertrak will automatically create the database of items along with the catalog descriptive information about each item.

Barcode technology has long been recognized as the quickest, most accurate and most efficient method of tracking inventory, records, and capital assets. that benefits your bottom line, because the more you know the more you can manage.

Mastertrak Plus is the solution you need - a 32-bit client server Records Management application that allows you to create a custom catalog of assets using a mobile barcode (or RFID) reader.

MasterTrak Plus assigns a unique number to each scanned item, along with the common descriptive information. Assets of different types and retention schedules can be tracked simultaneously - with ease and accuracy. Everything you need to know about any given asset at any given time is at your fingertips. That's a solution that will pay for itself through improved efficiency across the board.



### MasterTrak Plus Versions

All versions are easily upgrade able, and additional seats may be purchased

- MasterTrak Plus  
1 to 5 users - Unlimited number of records
- MasterTrak Plus LE25  
Single User - Limited to 25,000 active records and all features of the program activated
- MasterTrak Plus LE10  
Single User - Limited to 10,000 active records and all features of the program activated
- MasterTrak Plus PO  
Professional Office Version - Single User, No limit on records but has limited functionality within program
- MasterTrak Web  
Allows users to access the Main Database, request files, and view images via the internet

## Standard Features

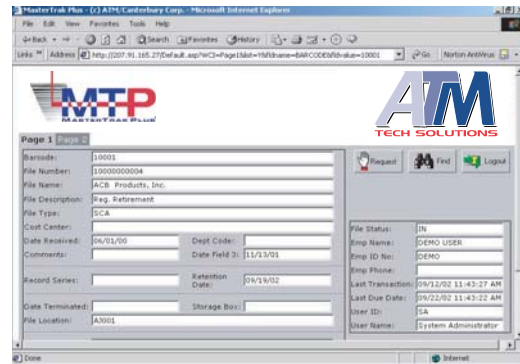
- Easy\*Image Document Imaging Module - Scan, find, view and print documents individually or all at once, directly from your PC. Original invoices, work orders and photos of the asset are all viewable and linked together in one place.
- Universal Data Importer / Exporter - import and organize existing data with ease.
- Custom Report Writer - easily organize and output data based on a variety of customizable criteria.
- PM Scheduler - configure and generate Maintenance Scheduling reports.
- Custom Label Designer and Printer - print your own asset labels, room labels, box labels and more.
- Asset Deployment with Signature - asset users sign a PDA to capture signature, time/date and other details for reporting and verification of delivery or setup.
- Inventory - track supplies quantity on hand with minimum and maximum shelf quantities and reorder reports.

## Optional Features

- Tablet PC - data management retention scheduler and catalog can be loaded on a Tablet PC. If there are several items that are unique in nature, simply add the information via the tablet and download into MasterTrak.
- RF Trak Utility Software - enables RFID technology to manage your assets with the ease of radio frequency scanning.

## RFID Technology

ATM Radio Frequency Identification (RFID) Tag - a small tag or transponder embedded into virtually any non-metallic object - to locate and identify assets and files. The unique, factory-programmed, unalterable code number identifies the object to which it is affixed. Since RFID uses radio waves, it does not require line-of-sight between the transponder and the hand-held reader. Find precisely what you need, fast - even in environments that make visual identification impossible. RFID is the reliable way to detect, track, and control everything from office furniture and computer equipment to documents and file folders. Nothing can hide from a MasterTrak system with RFTrak.



## Track at the Speed of the Internet

Manage your assets via the web with MasterTrak Plus Web:

### Convenient Set Up

Instead of installing MasterTrak Plus on every workstation, users can access the application through a web browser. So set up is simple and fast.

### Remote Access

MasterTrak Plus knows the location of your records in the database. You can search for files or assets from any location with online access, just the way you would on a desktop.

### Anytime Viewing

Use your Web browser to view files and documents anywhere, anytime - not just during office hours - as long as your server is up and running.

### Request Documents

Use your Web browser to remotely send request slips to your asset manager's printer. The request slip identifies the requesters name and user ID and includes instructions made in the comment field. The process is simple, accurate and timely.

### Security

Access to your company's server and main database is secured with the User ID and password, your company firewall and MasterTrak Plus Web security features.

### Reduced Maintenance Time

The single installation of MasterTrak Plus Web software simplifies maintenance and updates by reducing the number of installs required.

MasterTrak Plus is supported by Microsoft SQL and Oracle databases.

